



Terms of Reference

REQUEST FOR PROPOSAL

A. TITLE

SUPPLYING TIER 2 OIL SPILL RESPONSE EQUIPMENT FOR SOLOMON ISLANDS.

B. PURPOSE

1. The purpose of these Terms of Reference (ToR) is to procure specialized **Tier 2 Oil Spill Response Equipment** for Solomon Islands to enhance its capability to respond to marine pollution.

C. BACKGROUND

2. The Solomon Islands Maritime Authority (SIMA) is responsible for implementing applicable maritime laws and agreements and administration of the maritime sector in Solomon Islands.
3. SIMA is mandated to coordinate response to maritime emergencies including marine pollution under the SIMA Act 2018 and the Shipping Act 1998 as amended.
4. SIMA coordinates the Marine Pollution Advisory Committee (MPAC) responsible for overseeing marine pollution prevention and response and implementation of the National Oil Spill Contingency Plan (NATPLAN) and the National Pollution Fund (POLFUND).
5. The MPAC has identified the need to strengthen Solomon Islands' national first-response capability for Tier 2 marine pollution incidents, which are incidents requiring national resources and coordination under SIMA, by procuring oil spill response equipment that can be stored in a dedicated container and deployed to affected locations.

D. SCOPE OF SERVICE

6. The successful provider is expected to supply a comprehensive first-response Tier 2 oil spill response equipment package, including a suitable transportable storage container, so that the equipment can be safely stored, maintained and rapidly deployed from its storage location to respond to Tier 2 marine pollution incidents.

E. EXPECTED SERVICE

7. The successful provider will deliver two main outputs:
 - a. **Output 1 – Supply of containerised Tier 2 oil spill response equipment:** supply and deliver the Tier 2 oil spill response equipment listed in Appendix 3, packed and organised in a suitable transportable storage container, with detailed technical specifications and advice on safe storage, maintenance and deployment.
 - b. **Output 2 – Familiarisation, deployment readiness and asset/inventory management:** provide practical familiarisation on the use, deployment, packing and basic care of the equipment, and provide itemised costs and documentation required for SIMA's asset and inventory records.

F. INSTITUTIONAL ARRANGEMENT

8. The successful provider will be responsible to SIMA's Manager, Environment Protection and Safety.

G. DURATION OF THE WORK

9. The delivery of outputs 1 & 2 are expected to be completed within six (6) months from the date of contract signing.

H. DUTY STATION

10. The equipment and service will be delivered at a location designated by SIMA in Honiara.

I. QUALIFICATIONS AND EXPERIENCE OF THE SUCCESSFUL BIDDER

11. The successful bidder must meet the following requirements in terms of qualification, experience, and relevance of the technical proposal (80 points total):
 - a. **Technical compliance and suitability of the proposed equipment (50 points)**, including conformity with Appendix 3, quality and durability of the equipment, suitability for Tier 2 marine pollution response, adequacy of the transportable storage container, and readiness for rapid deployment.
 - b. **Delivery approach and after-supply support (20 points)**, including proposed delivery schedule, packing and labelling arrangements, familiarisation support, basic maintenance guidance, warranty information, spare parts availability, and asset/inventory documentation.
 - c. **Relevant experience and qualifications** in supplying maritime emergency, oil spill response or similar specialised response equipment, supported by examples of comparable assignments, references, manufacturer authorisations, certifications or other evidence of capability **(10 points)**.

J. SCOPE OF BID PRICE AND SCHEDULE OF PAYMENTS

12. The bidder will provide:
 - a. **A technical proposal** (Appendix 1) outlining the organisation's qualifications and the service and technical specifications of the equipment offered.
 - b. **A financial proposal** (Appendix 2) detailing the costs for each item listed in Appendix 3 and the service provided.
13. The bidder must be a reputable firm that will comply with all laws in the Solomon Islands.
14. The **technical proposal** will count for **80 points**.
15. The **financial proposal** will count for **20 points**, allocated to the lowest-priced proposal.
16. The financial proposal must be in Solomon Islands dollars (SBD) inclusive of all taxes including import taxes.
17. SIMA's decision on the preferred tenderer is final.

Appendix 1 – Technical Proposal

SUBMISSION FORM

Bidder's organisation or person	
Contact person	
Address	
E-mail	
Telephone	
Mobile	
Date of submission	

Bidder's Experience

[Please describe the experience of your firm relevant to this project, including your organisation's knowledge, skills and experience with similar projects/activities/tasks (please provide examples.)]

Description of Proposed Arrangements

[Please describe in detail your proposed arrangements, including suggestions or alternative solution to achieve the same objective and including the detailed list of materials and equipment, and work to be executed with number of working days.]

Team Composition and Task Assignments

[Please provide the details of the personnel proposed for the service, qualification and experience.]

Appendix 2 – Financial Proposal

SUBMISSION FORM

Bidder's organisation or person	
Contact person	
Address	
E-mail	
Telephone	
Mobile	
Date of submission	

Summary of Costs

[Please provide a summary of costs using the table below. All prices in Solomon Islands dollars.]

ITEM	COST (SBD)
Costs of personnel	
Costs of materials and equipment	
Other costs	
Taxes	
TOTAL*	

* The total costs are inclusive of all taxes.

Breakdown of Costs

[Please provide a breakdown of costs using the table below. All prices in Solomon Islands dollars.]

ITEM	Number of days or Quantity	Daily Fees or Unit Price	Total
Output 1 – Supply of containerised Tier 2 oil spill response equipment			
Costs of personnel			
Costs of material and equipment			
Other costs			

Output 2 – Familiarisation, deployment readiness and asset/inventory management			
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Costs of personnel			
Costs of material and equipment			
Other costs			

Appendix 3 – Tier 2 Oil Spill Response Equipment

The bidder must respond in the "Offer" column providing detailed specification of the equipment to fulfil the requirements.

No.	ITEMS	DESCRIPTION	QUANTITY	OFFER (Detailed Specs)
1	Pacific sea boom	100m, type 14/15 with ASTM connectors	4	
2	Steel boom reel	Galvanized	4	
3	Road Trailer	Galvanized, supplied with spare wheels	4	
4	Diesel hydraulic power pack	Yanmer 4hp & 20lt	2	
5	Oil tank	Hydraulic	2	
6	Buckets	Beach broom buckets	10	
7	Tuff tubs		6	
8	Power cables	Extension leads	4	
9	Skimmer	Lamor minimaxl2	2	
10		Diesel hydraulic power pack (skimmer)	2	
11	Hydraulic hoses	15m	2	
12	Hose floats	(floaters)	20	
13	Plastic sheets	Rolls	10	
14	Plastic bags	Qty 75/roll	14	
15	Oil absorbents granules	Bags	10	
16	Suction hose	15m x 50mm	4	
17	Lay flat hose	15m x 50mm	2	
18	Absorbent pads	Packs	100	
19	Water pump	Beach boom	2	
20	Air blower and filler	Stihl (beach boom)	2	
21	Suction hose	Beach boom	2	
22	Discharge hose & filler	50mm beach boom	2	
23	Fire extinguisher	9kg DCP	2	
24	Cobrac coils absorbents	N/A	10	
25	Braid rope	100m x 12mm	4	
26	Set tools & spares	Box	2	

27	Knives	Marine	10	
28	DW600B boom	20m	12	
29	Packs absorbent boom	4x3m	40	
30	Beach boom	20m	6	
31	Fastank	10,000lts	4	
32	Broom	Beach broom	10	
33	Matics	N/A	4	
34	Shovels	Round	4	
35	Shovels	Square	4	
36	Forks	N/A	4	
37	Axes	N/A	4	
38	Anchor sets	N/A	10	
39	Towing bridles	N/A	4	
40	Mattock	N/A	2	
41	Vice bench	N/A	1	
42	Transportable storage and packing of all items		1	
PPE Category - HAZMATs				
43	Safety helmet / hard hat		3	
44	Helmet chin strap		3	
45	Safety spectacles		5	
46	Chemical splash goggles		5	
47	Disposable respirator (N95/P2)	Pack	2	
48	Half-mask respirator	Pack	2	
49	Chemical-resistant suit	Singles	5	
50	Disposable coveralls	Singles	5	
53	Nitrile gloves	Pack	2	
54	Neoprene/PVC gloves	Pack	2	
55	Heavy-duty work gloves	Pack	2	
56	Chemical-resistant boots	Pair	5	
57	Waterproof boots	pair	5	

58	Hip/chest waders	Singles	5	
59	Ear plugs	Pack	2	
60	Personal flotation device (PFD)		5	
61	Life jacket		5	
62	Whistle & safety light	Pack	1	
63	Wide-brim safety hat		5	
64	Cooling vest	Pack	2	
65	Rain gear	Pack	2	
66	Disposable chemical suit		5	
67	Goggles/face shield	Pack	2	
68	Waterproof apron	Pack	2	
69	Sampling kit	Pack	10	